**Performance Report** 

For the Year Ended 30 June 2023

Contents
For the Year Ended 30 June 2023

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# **Entity Information**

For the Year Ended 30 June 2023

### **Legal Information**

Legal name of entity

Type of entity Legal basis of entity Charities registration number Date of Incorporation

Howick & Pakuranga Community Houses Incorporated **Incorporated Society Registered Charity** 

CC 11304

25th November 1988

### Entity's purpose or mission

- The Society's mission is tp provide venue and services to assist in the facilitation of community a) activities that contribute to a holistic sense of well-being
- To deliver programmes and services that meet the social, educational, recreational, health, welfare b) and cultural needs of East Auckland, in accoradance with the Society's rules. And business
- Do anything necessary or be helpful for the above purposes. c)
- Pecuniary gain is not a purpose of the Society. d)

### **Entity Structure**

The management of the Society consists of a Board which is made up of members of the Society.

The Society must have a minimum of six and a maximum of twelve Board members. The Board elects the Chairperson, Secretary and Treasurer. The daily operations are managed by the Community House Managers for the respective house locations and the House Managers are employees of the Society.

## Main sources of the entity's cash and resources

- Facility hire to community groups or individuals b)
- Income from investments c)

# Reliance on volunteers and donated goods or services

The Society occasionally relies on volunteers for office and administration work and other general duties. The Society may hire casual personnel to cover for volunteers when they are not available.

### **Contact Type**

Address

47 Aviemore Drive, Highland Park, Auckland 2010 6 Swan Crescent, Pakuranga, Auckland 2010

**Auditor** 

Tim England & Co

**Bankers** 

**ASB Bank Limited** Highland Park Auckland

### **Entity Information**

# For the Year Ended 30 June 2023

### **Officers / Committee Members**

Chairperson Selena Donaldson Treasurer **Bruce Davis** Secretary Vacant **Board Member** Ray Clark **Board Member** Sue Ellis **Board Member** Liam Clark **Board Member** Kathy Varga **Board Member** Helen Shaw **Board Member** Jessica Niemack

### **House Managers**

Highland Park Jennie McCormick Anchorage Park Donna Mager

# Howick & Pakuranga Community Houses Incorporated Statement of Service Performance

We are contracted by the Howick Local Board to manage and operate the Community Centres owned by Auckland Council at Highland Park and Anchorage Park.

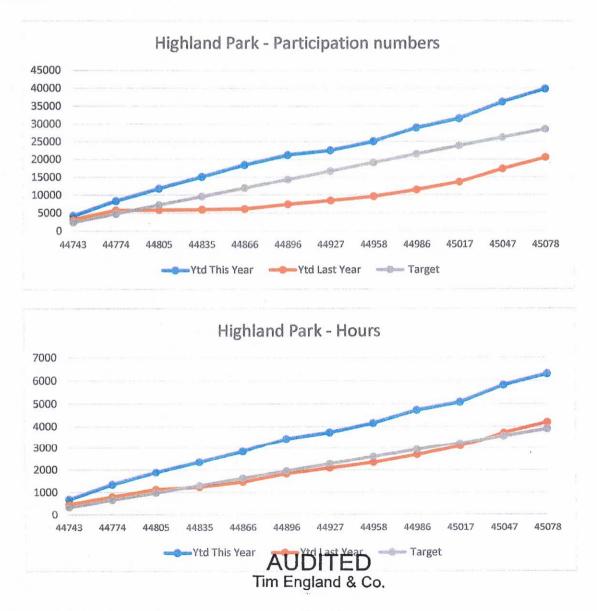
The Community Centres are to used only as community centres for members of the public and other community groups for associated activities, programmes and appropriate ancillary uses.

The outcomes to be achieved are determined by the agreement with Auckland Council. The key performance objectives include:

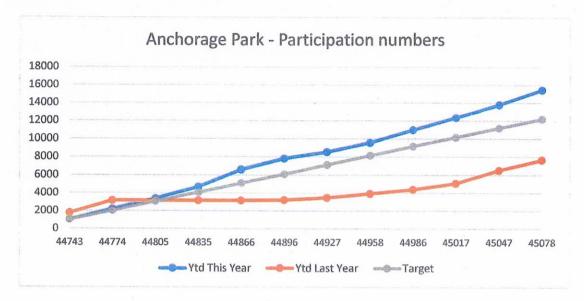
- fees and charges are at a reasonable rate for the community
- the facility is open and available at hours to meet community demand
- each centre has targets for average weekly hours booked and participantant numbers
- the provision of a wide range of activities meeting the wider community needs

The utilisation of the facilities over the year is depicted in the following charts: **Highland Park** 

For the Year Ended 30 June 2023



### **Anchorage Park**





### **Activities**

We facilitate a wide range of activities at the Houses. Some examples are:

### **Education and training**

**Abacus Maths Math Teaching** 

**Chinese Tuition** 

**Learning Support** 

English as a Second Language

**Driving Tuition** 

Speech Therapy

### **Health and sport**

Weight Watchers

**Chinese Womens Wellness** 

Tai Chi

**Breast Cancer screening** 

**Korean Positive Ageing** 

### Religious

**East Coast Pentacostals** 

Samoan Methodist

Church of God

**Christian Truth Church** 

Divine Life Prayer Group

Taekwondo

**Cardiac Support** 

**Alcohol and Drug Support** 

### Youth and children

**Barnados** 

**Plunket** 

Creche AUDITED

Tim England & Co.

### Cultural

**NZ Tamil Society** 

Shivyog Flat Bush

**Asian Community Support** 

### Craft

**Swan Crescent Quilters Anchorage Quilters** 

**Magical Cakes** 

# **Statement of Financial Performance**

For the Year Ended 30 June 2023

	Note	2023	2022
		\$	\$
Revenue			
Fundraising, grants and donations	1.1	92,022	89,341
Fees, subscriptions and other revenue from members	1.2	2,164	362
Revenue from providing goods or services	1.3	92,653	58,263
Interest, dividends and other investment revenue	1.4	11,908	3,979
Covid-19 wage subsidy	1.5	600	12,748
Total Revenue	_	199,347	164,693
Expenses			
Fundraising and promotion expenses	2.1	_	
Volunteer and employee related costs	2.2	101,638	104,909
Costs relating to providing goods or services	2.3	17,157	16,137
Administration and overhead costs	2.4	52,352	34,589
Other expenses	2.5	23,315	29,070
Total Expenses	<del></del>	194,462	184,706
Surplus (Deficit)	-	4,885 (	20,013)

# Statement of Financial Position For the Year Ended 30 June 2023

			Note	2023 \$	2022 \$
Assets					
<b>Current Assets</b>					
Cash and bank a	ccounts		3.1	45,881	62,582
Prepayments			3.2	1,471	573
Accounts receiva	able		aurevent revenue	8,523	7,171
Total Current As	sets			55,876	70,326
Non-Current Ass	sets				
Property, plant a	and equipmen	t	Schedule	15,044	14,189
nvestments			3.4	339,563	332,411
Total Non-Curre	nt Assets		epenses	354,606	346,600
104,909			21200 057	19440 400	9 0 144 6 026
Total Assets	77,157			410,482	416,926
34,589					
Liabilities					
Current Liabilitie	194,462				
Accounts payabl		expenses	3.5	8,082	7,435
Other current lia	10 (0 Mar ) 10 m	new A	3.6	15,609	27,586
Total Liabilities				23,691	35,021
Net Assets				386,791	381,906
Accumulated	Funds				
Accumulted surpl			4	386,791	381,906
Total Accumu			-	386,791	381,906

For and on behalf of the Society

Treasurer

Dated this 12th day of October 2023

Chair

### **Statement of Cash Flows**

For the Year Ended 30 June 2023

Cash Flows from Operating Activities	Note	2023 \$	2022 \$
Cash was received from:			
Donations, fundraising and other similar receipts		-	
Fees, subscriptions and other receipts including Grants		94,186	102,089
Receipts from providing goods or services		91,301	65,152
Interest, dividends and other investment receipts		11,010	3,797
Net GST	(	6,993) (	3,868)
Cash was applied to:			
Payments to suppliers and employees	1	123,178) (	109,133)
Payments for overheads and services	7	69,152) (	69,566)
	,	09,132) (	09,500)
Net Cash Flows from Operating Activities	(	2,826) (	11,529)
Cash Flows from Investing and Financing Activities			
Cash was received from:			
Receipts from the sale of investments		-	<del>-</del> :
Cash was applied to:			
Payments to acquire property, plant and equipment	(	6,723) (	1,507)
Net Cash Flows from Investing and Financing Activities	(	6,723) (	1,507)
Net Increase (Decrease) in Cash		9,549) (	13,036)
Opening Cash	,	394,993	408,029
Closing Cash	***************************************	385,444	394,993
	ACTION AND ACTION ACTION AND ACTION		
This is represented by Cash and Bank Accounts		385,444	394,993



### **Statement of Accounting Policies**

### For the Year Ended 30 June 2023

### **Basis of Preparation**

Howick & Pakuranga Community Houses Incorporated has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-for-Profit)on the basis that it does not have public accountability and has total expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that Howick & Pakuranga Houses Incorporated will continue to operate in the foreseeable future.

### **Goods and Services Tax**

Howick & Pakuranga Houses Incorporated is registered for GST and the amounts recorded in the Performance Report are exclusive of GST, with the exception of accounts receivable and accounts payable.

### Income Tax

Howick & Pakuranga Houses Incorporated is wholly exempt from New Zealand Income tax having fully complied with all statutory conditions for these exemptions.

### Cash and Bank Accounts

Cash and Bank Accounts in the Statement of Cash Flows comprise cash balances, bank balances and short term deposits with original maturities of 90 days or less.

### **Changes in Accounting Policies**

There have been no changes in accounting policies during the financial year (previous year: nil).

### **Revenue Received and Recognition**

Donations received are in the form of Grants from the Auckland Council / Howick Local Board and from members and participants in programs run by Howick & Pakuranga Community Houses Incorporated or community groups at the houses. These are included in operating revenue.

If donations are received with some particular conditions attached to their use, including a condition that these may be repaid if these conditions are not met, then such donations are recorded as a liability until the conditions for use have been satisfied.

### **Donated Goods and Services**

Donated goods and services are generally not recorded in the accounting system. Where donated assets are received and are material, with useful lives of more than 12 months and for which the useful life can be easily determined, the donated asset will be appropriately recorded. During the year under review no such donations were received.

### Property, Plant and Equipment and Depreciation/Amortisation

Cash and non-cash expenditures are separately recorded and disclosed in the Performance Report. Non-cash expenditues include depreciation of property, plant and equipment and amortisation of capitalised intangible expenditures such as website development expenditure. Amortisation of intangibles is on a straight line basis at 40% per annum.

Property, plant and equipment are reported at cost less depreciation to date. Depreciation is calculated using the straight line method at rates that will fully write off the asset's value over the estimated useful life. Property, plant and equipment purchased at less than \$500 are fully written off in the year of acquisition.

### **Accounts Receivable**

AUDITED

Accounts receivable are reported at net realisable value. Tim England & Co.

The performance report shall be read in conjunction with the accompanying notes and audit report

# **Notes to the Performance Report**

For the Year Ended 30 June 2023

		2023 \$	2022 \$
1	Analysis of Revenue		
1	.1 Revenue from fundraising, grants and donations		
	Grants received from Auckland Council = HP	78,235	75,956
	Grants received from Auckland Council = AP Donations	13,787	13,385
		92,022	89,341
1	.2 Fees, subscriptions and other income from members		
	Sundry income	2,164	362
		2,164	362
1	.3 Revenue from providing goods or services		
	Rent received - creche	19,409	14,166
	Rent received - long term	53,994	24,955
	Rent received - short term	19,249	19,141
		92,653	58,263
1.	and other meeting and other meetinem monne		
	Interest income	11,302	3,373
	Dividends received	606	606
		11,908	3,979
1.	5 Covid-19 Wage subsidy	600	12,748



### **Notes to the Performance Report**

For the Year Ended 30 June 2023

				2023	2022
				\$	\$
2		Analysis of Expense	s	Analysis of Revonue	
	2.1	Fundraising and prom	notional expenses	1.1 Revenue from fundralsin	
		Advertising costs		-Grants received from Aud	15
				-Grants received from Aud	3 <del>7</del>
				Donations	
	2.2	Volunteer and emplo	yee related costs		
		ACC levies		187	204
		Honoraria 219d/m	sm most smooni reds	1,2 8,75 aubscriptions and c	2,500
		Staff / Board training		375 undry income	-
		Staff expenses		191	357
		Staff mileage		902	169
		Wages - HP		gnibivorg most suns 67,118 E.E.	61,438
		Wages - AP		ericera - bavircer 1 <b>27,989</b>	40,243
				maed graol - bavleass 101,638	104,909
				Rein received - short ren	
	2.3	Costs related to provi	ding goods or services	•	
		Contract tutors		14,109	12,565
		Course consumables	ther investment incor	t. 4 80,6 erest, dividends and o	3,572
				entopol (2er <b>17,157</b>	16,137
				Ulyldends received	
	2.4	Administration and o	verhead costs		
		Assets under \$500		148	388
12,748		Administration fees		ybizduz sgeW EI-bly 6,601 2.1	4,705
		Cleaning expenses - H	P	7,446	4,671
		Cleaning expenses - A	P	7,888	4,444
		General expenses		725	-
		Insurance		3,187	2,853
		Photocopy lease & co	nsumables	2,095	2,097
		Power charges - HP		3,859	2,657
		Power charges - AP		2,011	1,577
		Printing, stationery &	postage - HP	1,162	875
		Printing, stationery &		822	482
		Repairs & maintenance		7,868	1,300
		Rubbish & waste rem		1,129	1,008
		Security		,	248
		Supplies - HP		2,115	1,526
		Supplies - AP		2,084	790
		Telephone & internet	ALIDITED	2 249	4,377
		Water - HP	AUDITED	965	591
			Tim England & C	52,352	34,589

The performance report shall be read in conjunction with the accompanying notes and audit report

# Notes to the Performance Report For the Year Ended 30 June 2023

		2000	22 012 5
		2023	2022
		\$	\$
2.5	Other expenses		
	AGM expenses	899	204
	Audit fees	5,000	4,500
	Bank fees		40
	Computer expenses	6,183	5,342
	Committee expenses	2,293	7,506
	EFTPOS merchant fees & expenses	1,270	1,248
	Depreciation	5,868	10,230
	Health & safety	19	-
	HR expenses	1,376	_
	Staff recruitment	408	-
		23,315	29,070

# **Notes to the Performance Report**

For the Year Ended 30 June 2023

			2023	2022
3			\$	\$
		Analysis of Assets and Liabilities	.5 Other expenses	
204	3.1	28		
		Cash and bank accounts		
ap.		ASB Cheque Account	2991 103,135	35,823
		ASB Business Saver Account	35203003 Tedpor42,088	26,133
		Petty cash	госперия возинать 500	500
		An Community of the Community	821 FTPOS inerchant fees	126
10,230		5,85	45,881	62,582
			Health & safety	
	3.2			
		Prepayments		
		Accrued investment income	1,471	573
			1,471	573
	3.3			
		Other current assets		
		Accounts receivable	8,523	7,171
			8,523	7,171
	3.4			
		Investments		
		Term deposit 76	88,816	86,072
		Term deposit 78	38,639	37,494
		Term deposit 80	47,376	45,993
		Term deposit 83	50,000	50,000
9 9		Term deposit 84	50,000	50,000
		Term deposit 85	64,732	62,852
		Term deposit os	339,563	332,411
	3.5			
	3.3	Accounts payable and accrued expenses		
		Trade creditors	4,082	3,435
		Accrued audit fee	4,000	4,000
		Additional feet	8,082	7,435
	3.6			.,
	3.0	Other current liabilities		
		Bond deposits	800	1,400
		GST payable	3,984	10,977
		Holiday pay and accrued wages	10,825	15,209
			15,609	27,586
		AUDITED Tim England & Co.	The second secon	VII.

The performance report shall be read in conjunction with the accompanying notes and audit report

# **Notes to the Performance Report**

For the Year Ended 30 June 2023

Closing balance	386,791	381,906
	4,885 (	20,012)
	381,906	401,918
Accumulated Funds		
	\$	\$
	2023	2022
	Accumulated Funds Opening balance Surplus (deficit) for the year Closing balance	Accumulated Funds Opening balance Surplus (deficit) for the year  \$ 381,906 4,885 (

5

4

### Related party transactions

Ray Clark is a member of the Board and until the end of December 2022 he was the instructor for the Defensive Driving courses provided to the community in partnership with the society.

During the year his services were provided for a value of \$9,467 to the society (2022: \$14,776)

Kathy Varga is a member of the Board and she provides accounting and book-keeping services to the society as a part-time contractor.

During the year her services were provided to the society for a value of \$5,792 (2022: \$4,270).

Sue Ellis is a member of the Board and is the Centre Manager for the Highland Park Community Creche Incorporated which is a registered charity. The Creche has a lease from the society for the area of the Highland Park Community House that it occupies. During the previous year, the society did not charge the Creche for rent while the premises were closed by Covid lockdown.

Helen Shaw is a member of the Board and is an employee of the Highland Park
Community Creche. There are no related party transactions to be declared.
Liam Clark is a member of the Board and is related to Ray Clark who is also a member of the Board. There are no related party transactions to be declared.

6

### **Covid 19 impacts**

In March 2020 the World Health Organisation declared the Covid-19 outbreak a global pandemic. There have been considerable economic impacts in New Zealand and globally arising mainly from Government actions, including a minimum four week lockdown in March-April 2020 resulting in the closure of the houses for business.

The Society applied for and received Government wage subsidies covering 20 weeks.

In August 2021, the Government imposed an extended Covid-19 lockdown which remained in place for over 14 weeks. The houses were closed during the lockdown.

AUDITED
Tim England & Co.

The performance report shall be read in conjunction with the accompanying notes and audit report

Alert level 4 or 3 restrictions, imposing closure on public facilities, remained in place until the end of November.

After 8 weeks of lockdown and without receipt of the Auckland City grant, a decision was made to apply for a wages subsidy and resurgence payment to protect the Society's financial reserves whilst continuing to pay staff wages.

Revenue levels have been slow to recover since the transition to the 'traffic light' scheme in December 2021 with customers being cautious about resuming normal activities in the face of the omicron variants.

819,17 Events after Reporting Date

one rar toy agr

leiated party transactions

(a) Clark is a member of the Board and uptil the end of December 2022 he was the

with the society During the year his services were provided for a value of \$9,467 to the society (2022:

Cathy Varga is a member of the Spard and she provides accounting and book-keeping services to the society as a part-time contractor.

buting the year her services were provided to the society for a value of 55.722 (222.4

Sue Clis is a member of the Board and is the Centre Manager for the Highland Park Community Cheche Incorporated which is a registered charity. The Creche has a lease from the society for the area of the Highland Park Community House that it occupies. Curring the previous year, the society did not charge the Creche for tent while the previous year, the society did not charge the Creche for tent while the

Haten Shaw is a member of the Board and is an employee of the Highland Park Community Creche. There are no related party transactions to be declared. Liam Clark is a member of the Board and is related to Ray Clark who is also a memb

ovid 19 impacts March 2020 the World Health Organisation declared the Covid-19 outbreak a glo

March-April 2020 resultin DITED AUDITED March-April 2020 resulting Sold March April 2020 resulting AUDITED March April 2020 resulting 20 & bnalgna miT

n August 2021, the Government imposed an extended Covid-19 lockdown which emained in place for over 14 weeks. The houses were closed ouring the lockdown.

# TIM ENGLAND Auditors & Chartered Accountants

### INDEPENDENT AUDITOR'S REPORT

# TO THE MEMBERS OF THE HOWICK & PAKURANGA COMMUNITY HOUSES (INCORPORATED).

### REPORT ON THE PERFORMANCE REPORT

### QUALIFIED OPINION

We have audited the performance report of Howick & Pakuranga Community Houses (Incorporated) which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2023, the statement of financial position as at 30 June 2023 and the statement of accounting policies and other explanatory information.

### In our opinion:

- a) Except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the
  reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the
  statement of service performance are suitable;
- b) Except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the accompanying performance report presents fairly, in all material respects,
  - a. The entity information for the year the ended;
  - b. The service performance for the year then ended; and
  - c. The financial position of Howick & Pakuranga Community Houses (Incorporated), as at 30 June 2023 and its financial performance, cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not for Profit) issued by the New Zealand Accounting Standards Board.

### BASIS FOR QUALIFIED OPINION

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the

# TIM ENGLAND Auditors & Chartered Accountants

### INDEPENDENT AUDITOR'S REPORT

### REPORT ON THE PERFORMANCE REPORT

### BASIS FOR QUALIFIED OPINION

Audit of Performance Report section of our report. We are independent of Howick & Pakuranga Community Houses (Incorporated) in accordance with the Professional and Ethical Standard 1(Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our ethical responsibilities in accordance with these requirements.

In respect of the matter below, we believe that the audit evidence we have obtained is not sufficient and appropriate to provide a basis for an unqualified opinion.

The description and quantification of the outputs, in the statement of service performance. There was no effective system of internal control over description and quantification of the entity's outputs on which we could rely for the purposes of the audit and there were no practical audit procedures that we could use to confirm that the outputs described and quantified was complete and properly recorded,

Other than in our capacity as auditor we have no relationship with, or interests in, Howick & Pakuranga Community Houses (Incorporated).

### RESPONSIBILITIES OF THE BOARD FOR THE PERFORMANCE REPORT

The Board is responsible for:

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance:
- b) The preparation and fair presentation of the performance report on behalf of the entity which comprises:
  - a. The entity information;
  - b. The statement of service performance; and
  - c. The statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report

In accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not for Profit) issued by the New Zealand Accounting Standards Board, and

c) For such internal controls as the Board determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Board, is responsible on behalf of Howick & Pakuranga Community Houses (Incorporated) for assessing the entity's ability to continue as a going concern,

# TIM ENGLAND Auditors & Chartered Accountants

### INDEPENDENT AUDITOR'S REPORT

### REPORT ON THE PERFORMANCE REPORT

### RESPONSIBILITIES OF THE BOARD FOR THE PERFORMANCE REPORT

disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intends to liquidate Howick & Pakuranga Community Houses (Incorporated) or to cease operations, or has no realistic alternative but to do so.

### AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE PERFORMANCE REPORT

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to
  fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not
  detecting a material misstatement resulting from fraud is higher than for one resulting from error, as
  fraud may involve collusion, forgery, intentional omissions, misrepresentations, or override of
  internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
  that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Board
  and, based on the audit evidence obtained, whether a material uncertainty exists related to events
  or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If
  we conclude that a material uncertainty exists, we are required to draw attention in our auditors'
  report to the related disclosures in the performance report or, if such disclosures are inadequate, to

TIM ENGLAND
Auditors &
Chartered Accountants

### INDEPENDENT AUDITOR'S REPORT

### REPORT ON THE PERFORMANCE REPORT

### AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE PERFORMANCE REPORT

- modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the
  disclosures, and whether the performance report represents the underlying transactions and events
  in a manner that achieves fair presentation.

Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

### REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

We have obtained all the information and explanations we have required.

In our opinion proper accounting records have been kept by Howick & Pakuranga Community Houses (Incorporated) as far as appears from our examination of those records.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant findings, including any significant deficiencies in internal control that we identify during our audit.

The engagement partner on the audit resulting in this independent auditor's report is Tim England.

TIM ENGLAND

Chartered Accountants

Auckland New Zealand

Dated:

12th October 2023

# HOWICK AND PAKURANGA COMMUNITY HOUSES INCORPORATED SCHEDULE OF PROPRTY, PLANT AND EQUIPMENT FOR THE YEAR ENDED 30 JUNE 2023

			Cost	FOR THE	YEAR ENDED	FOR THE YEAR ENDED 30 JUNE 2023		Depreciation	no		Carrying Value	Value
	Date of	Opening			Closing	Opening				Closing		
Asset Description	Purchase	Balance	Additions	Disposal	Balance	Balance	Rate /	Additions	Disposal	Balance	Last Year	This Year
Office Equipment												
Vivid Intel core (3)		3,221.00			3,221.00	3,221.00				3,221.00	1	•
Insulation	1-Mar-18	4,888.00			4,888.00	1,050.60	2%	244.40		1,295.00	3,837.40	3,593.00
Vaccuum cleaner	1-Nov-17	651.00			651.00	456.60	15%	97.65		554.25	194.40	96.75
HP Laptop - Treasurer	25-Apr-19	1,499.13			1,499.13	949.45	70%	299.83		1,249.28	549.68	249.85
Desktop computers (3)	27-Nov-19	5,364.00			5,364.00	5,364.00	40%	31		5,364.00	•	1
Laptop (Secretary)	14-May-20	1,955.65			1,955.65	1,694.90	40%	260.75		1,955.65	260.75	0.00
Ipad Pro (Chair)	7-Nov-20	2,718.26			2,718.26	1,812.17	40%	906.09		2,718.26	60'906	
Air conditioning - Creche	22-Jul-21	1,506.52			1,506.52	225.98	15%	225.98		451.96	1,280.54	1,054.56
Vaccuum cleaner	22-Aug-22		601.98		601.98		15%	82.77		82.78	1	519.20
	11	21,803.56	601.98		22,405.54	14,774.70		2,117.47		- 16,892.17	7,028.86	5,513.37
Website												
Website development		1,500.00			1,500.00	1,500.00	15%			1,500.00	1	,
Website development	6-Dec-18	1,760.00			1,760.00	946.00	15%	264.00		1,210.00	814.00	550.00
		3,260.00	1	1	3,260.00	2,446.00		264.00		2,710.00	814.00	550.00
Furniture & Fixtures												
Notice Board/Bookrase		711 00			711.00	711 00				711 00		
Weightwatches		223.00			223.00	223.00				223.00		
Video/Audio Cabinet		695.00			695.00	695.00				695.00	ı	1
Water Filter (Pakuranga room)		298.00			298.00	298.00	2			298.00		,
Fridge (Anchorage)		467.00			467.00	467.00				467.00	1	1
Tables (2)		507.00			507.00	507.00				507.00	1	ı
Stacker chairs		840.00			840.00	840.00				840.00	•	,
Gardening shelter station		3,464.00			3,464.00	3,464.00				3,464.00	1	1
Airconditioning		18,800.00			18,800.00	18,800.00				18,800.00	1	ı
Trestle table		316.00			316.00	316.00				316.00	90. I 192	ı
Laptop (Anchorage)		1,145.00			1,145.00	1,145.00				1,145.00	1	1
Settee (Anchorage)		444.00			444.00	444.00				444.00	э	•
Tables (Anchorage)		1,055.00			1,055.00	1,055.00				1,055.00	1	1
Stacker chairs		1,858.00			1,858.00	1,858.00				1,858.00	1	1
Dishwasher		820.00			820.00	820.00				820.00	1	1
Trestle table		217.00			217.00	217.00				217.00	1	1
Trestle table		559.00	ADIT		229.00	523.40	15%	35.60		559.00	35.60	1
Hamburg Chairs		588.00	Tim Engl	Tim England & Co.	588.00	288.00	15%	à.		588.00	:10	
			)÷									

HOWICK AND PAKURANGA COMMUNITY HOUSES INCORPORATED SCHEDULE OF PROPRTY, PLANT AND EQUIPMENT FOR THE YEAR ENDED 30 JUNE 2023

			Cost		FOR THE YEAR ENDED 30 JUNE 2023	30 JUNE 2023		Depreciation	u		Carrying Value	Value
	Date of	Opening			Closing	Opening				Closing		
Asset Description	Purchase	Balance	Additions	Disposal	Balance	Balance	Rate	Additions	Disposal	Balance	Last Year	This Year
Blinds		1,932.00			1,932.00	1,932.00	20%			1,932.00		
Heartsave defribrillator	24-Oct-17	3,990.00			3,990.00	3,791.00	20%	199.00		3,990.00	199.00	ī
Ottoman bench	24-Oct-17	658.00			658.00	468.80	15%	98.70		567.50	189.20	90.50
CCTV		2,415.00			2,415.00	2,415.00	36%	1		2,415.00	1	i
Bike rack		650.00			650.00	650.00	20%	1		650.00	1	ī
Blinds		2,831.00			2,831.00	2,831.00	20%	1		2,831.00	ı	1
Sofa set		1,971.00			1,971.00	1,971.00	20%	ij		1,971.00	1	i
Playbase		12,360.00			12,360.00	12,360.00	20%	•		12,360.00	1	1
Sandpit cover		896.00			896.00	896.00	20%	•		896.00		1
Playcubes		3,715.00			3,715.00	3,715.00	20%	•		3,715.00	E	
Tables		540.00			540.00	540.00	20%	•		540.00	•	•
Vaccuum cleaner		517.00			517.00	517.00	70%	1		517.00	•	1
Hotplate cooker	1-0ct-18	626.09			626.09	360.00	15%	93.91		453.91	266.09	172.17
Haier Refrigerator	1-0ct-18	530.43			530.43	305.00	15%	79.57		384.57	225.43	145.87
Titan chairs (23)	4-0ct-18	1,357.00			1,357.00	1,040.37	20%	271.40		1,311.77	316.63	45.23
Lite folding tables	4-0ct-18	670.00			670.00	513.67	20%	134.00		647.67	156.33	22.33
Refrigerator (Anchorage)	11-Oct-18	6,217.93			6,217.93	3,575.95	15%	932.69		4,508.64	2,641.98	1,709.29
Whiteboard (mobile, pivot)	28-Jan-20	557.00			557.00	403.83	30%	153.18		557.01	153.18	1
Projector screen (Monet room)	30-Jan-20	1,009.67			1,009.67	329.40	13.5%	136.31		465.71	680.27	543.96
Projector screen (Parkview)	30-Jan-20	1,009.67			1,009.67	329.40	13.5%	136.31		465.71	680.27	543.96
Epson data projector	30-Jan-20	1,390.45			1,390.45	588.04	17.5%	243.33		831.37	802.41	559.08
CCTV cameras (3)	8-Sep-22		3,738.00		3,738.00		25.0%	778.75		778.75	ı	2,959.25
Tables (4) - Anchorage Park	1-Nov-22		636.00		636.00		20.0%	84.80		84.80	1	551.20
CCTV camera (carpark)	21-Apr-23		1,746.60		1,746.60		25.0%	109.16		109.16	a ·	1,637.44
		78,850.24	6,120.60	1	84,970.84	72,503.86		3,486.70	1	75,990.56	6,346.38	8,980.28

AUDITED
Tim England & Co.

89,724.56

110,636.38

6,722.58

103,913.80

14,189.24 15,043.65

95,592.74